Date: 12-07-2018  
Day: Thursday  
Time: 3:30 pm  
Venue: Conference Room

**Agenda:** The agenda is as follows:

A1. Review of previous meeting  
A2: AQAR Preparation  
A3: Perspective plan for BATU Audit  
A4: Dr.BAMU Academic Audit  
A5: Industry Sponsored Project  
A6: Re-structuring of IQAC

**Minutes of Meeting**

A1. **Review of previous meeting:** Progress of ISO work (9001-2015) was discussed. Prof. J.J. Salunke completed the first step. Class Test committee should apply bloom’s taxonomy and rubrics for Question Papers & Evaluation.

Resolution: New AQAR format will be followed for submission of report on or before 25th December 2018  
Proposer: Prof. S.B. Kalyankar  
Seconder: Prof. S.C. Borse

A2: **AQAR Preparation:** According to NAAC guidelines various points related to AQAR were discussed.

Resolution: Department wise perspective plan will be prepared in line with Institutional Vision and Mission.  
Proposer: Prof. S.B. Kalyankar  
Seconder: Prof. A.V. Nikalje

A3: **Perspective plan for BATU Audit:** SWOC analysis of DIEMS was discussed. Resources and potentials of Institute was discussed for the perspective plan.

Resolution: Participation of student’s projects in GIZMASSIA should be focused.  
Proposer: Mr. Ashish Garde  
Seconder: Dr. A.V. Nikalje

A4: **Dr.BAMU Academic Audit:** Dr.BAMU has made mandatory for all Institutes to submit academic audit report which will be verified by external committee appointed by the University.

Resolution: Academic audit report for the year 2016-17 to 2018-19 will be prepared for the total marks of 425 and will be submitted on or before 11-02-2019.  
Proposer: Prof. S.C. Borse  
Seconder: Prof. P.R. Rathod

A5: **Industry Sponsored Project:** It was discussed that Industry Sponsored Project needs to be undertaken by Institute.

Resolution: Participation of student’s projects in GIZMASSIA should be focused.  
Proposer: Mr. Ashish Garde  
Seconder: Dr. A.V. Nikalje

A6: **Re-structuring of IQAC:** As per the revised guidelines of NAAC, IQAC composition was re-structured as per the attached list.

Coordinator-IQAC  
Chairman
**Composition of the IQAC**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Names</th>
<th>Designation</th>
<th>Position</th>
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<tbody>
<tr>
<td>1</td>
<td>Dr. Ulhas Shiurkar</td>
<td>Director</td>
<td>Chairman</td>
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<td>2</td>
<td>Mr. Shaikh Ahmed Shaikh Chand</td>
<td>Vice-President, MSP Mandal</td>
<td>Member</td>
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<td>3</td>
<td>Prof. S.B. Kalyankar</td>
<td>Vice-Principal</td>
<td>Member</td>
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<td>4</td>
<td>Prof. S. C. Borse</td>
<td>Assistant Professor</td>
<td>Coordinator</td>
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<td>5</td>
<td>Dr. R.M. Autee</td>
<td>Head-E &amp; TC</td>
<td>Member</td>
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<td>6</td>
<td>Dr. S.L. Dhondge</td>
<td>Head-BSH</td>
<td>Member</td>
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<td>7</td>
<td>Prof. P.G. Taur</td>
<td>Head-Mechanical</td>
<td>Member</td>
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<td>8</td>
<td>Dr. G.R. Gandhe</td>
<td>Professor</td>
<td>Member</td>
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<td>9</td>
<td>Dr. S.D. Shinde</td>
<td>Head-Civil</td>
<td>Member</td>
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<td>10</td>
<td>Prof. R.G. Rebba</td>
<td>Head-MBA</td>
<td>Member</td>
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<td>11</td>
<td>Dr. A.V. Nikalge</td>
<td>Assistant Professor</td>
<td>Member</td>
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<td>12</td>
<td>Dr. G.R. Attal</td>
<td>Assistant Professor</td>
<td>Member</td>
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<td>13</td>
<td>Prof. A.S. Pathan</td>
<td>Assistant Professor</td>
<td>Member</td>
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<td>14</td>
<td>Prof. C.V. Mane</td>
<td>Assistant Professor</td>
<td>Member</td>
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<td>15</td>
<td>Prof. P.R. Rathod</td>
<td>Assistant Professor</td>
<td>Member</td>
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<td>16</td>
<td>Prof. G.P. Badarkhe</td>
<td>Assistant Professor</td>
<td>Member</td>
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<td>17</td>
<td>Mr. G.N. Tambe</td>
<td>Office Superintendent</td>
<td>Member</td>
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<td>18</td>
<td>Mr. Harsh Sharma</td>
<td>Alumni representative</td>
<td>Member</td>
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<td>19</td>
<td>Ms. Ankita Vidhate</td>
<td>Corporator</td>
<td>Member (Invitee)</td>
</tr>
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<td>20</td>
<td>Mr. Yogiraj Dande</td>
<td>Student representative</td>
<td>Member (Invitee)</td>
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<tr>
<td>21</td>
<td>Mr. Prashant Verma</td>
<td>MD, Nandadeep Building Center</td>
<td>Member (Invitee)</td>
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<tr>
<td>22</td>
<td>Mr. Ashant Verma</td>
<td>Deputy Manager, Nirlip</td>
<td>Member (Invitee)</td>
</tr>
<tr>
<td>23</td>
<td>Mr. Ashish Garde</td>
<td>Parent representative</td>
<td>Member (Invitee)</td>
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Coordinator-IQAC

Director
Agenda: The agenda is as follows:

A1. Review of previous meeting
A2: Review of Continuous evaluation
A3: Planning of semester second

Minutes of Meeting

A1. Review of previous meeting: AQAR preparation, perspective plan and DR.BAMU academic audit work was reviewed.

A2: Review of Continuous evaluation: Elements of Continuous evaluation system was discussed in detail.

Resolution: It was decided to strengthen the Continuous Evaluation-I and Continuous Evaluation-II by focusing on mini project, industrial application, case study.

Proposer: Dr.G.R.Attal
Seconder: Prof.A.S.Pathan

A3: Planning of semester-II: Academic planning related to theory and practical was discussed in detail.

Resolution: It was resolved that all staff member should prepare their course keeping into mind according to the curriculum structure and should plan for value added inputs to the course. After conduction of 50% practicals one makeup turn need to be conducted.

Proposer: Prof.S.C.Borse
Seconder: Prof.P.R.Rathod
Agenda: The agenda is as follows:

A1. Review of previous meeting
A2: Project Exhibition- “SHODH-2019”
A3: Co-curricular & Extra-Curricular activities

Minutes of Meeting

A1. Review of previous meeting: AQAR for academic year for 2017-18 submitted. Perspective plan for BATU prepared and submitted. Planning and preparation of external audit for Dr.BAMU, Aurangabad was done.

A2: Project Exhibition- “SHODH-2019”: To promote the innovation and research culture, it was decided to organise project exhibition in the institute.

Resolution: SHODH-2019 will be organised in the month of April 2019.

Proposer: Mr. Shaikh Ahmed Shaikh Chand
Seconder: Prof. S.B. Kalyankar

A3: Co-curricular & Extra-Curricular activities – Students participation in Co-curricular & Extra-Curricular activities need to be increased.

Resolution: It was decided to promote students for participation in various co-curricular and extra-curricular activities.
Date- 06/05/2019
Day- Monday

Agenda: The Agenda of Meeting is as Follows:
A1: Review of Previous Meeting
A2: BATU Audit
A3: Internship and Industrial Training
A4: ISO Certification
A5: POs,PSOs,PEOs and Cos

Minutes of Meeting

A1: Review of Previous Meeting- Engineering Exploration “SHODH” Project exhibition was organised on 11-12 April 2019.

A2: BATU Audit: External academic audit as per Dr.B.A.T.U. guidelines was discussed. Planning and distribution of work done.

Resolution: It was decided to conduct external academic audit by Dr.B.A.T.U. in the month of November 2019.
Proposer: Prof. G.P.Badarkhe
Seconder: Prof A.S.Pathan

A3: Internship and Industrial Training: In the IQAC meeting all members discussed the importance of Internship of students and Industrial training is essential.

Resolution: It was resolved that students will be allocated in various organisation for Internship. Concern guide will monitor the Internship of Students. Every department will depute faculties for Industrial Training.
Proposer: Prof. S.C.Borse
Seconder: Prof. P.R.Rathod

A4: ISO Certification: For the improvement in existing system and data maintenance members of IQAC discussed about procedures and policies for ISO Certification.

Resolution: It was decided to go for ISO Certification in the month of August 2019.
Proposer: Prof. S.C.Borse
Seconder: Prof. Gurpreet Attal.

A5: POs,PSOs,PEOs and Cos: Detailed discussion on importance of POs,PSOs,PEOs and Cos was done in the IQAC Meeting and every department should accelerate this Process.
Resolution: It was resolved that a Workshop should be organised to address this issue.
Proposer: Prof. A.V.Nikalge
Seconder: Prof. C.V.Mane

Coordinator- IQAC

Chairman

Coordinating Member